

**Shiloh United Methodist Church - 5261 Foley Rd. Cincinnati Ohio 45238 - [www.shilohumc.com](http://www.shilohumc.com)**

Shiloh United Methodist Church has an opportunity for an organized, energetic and talented candidate to fill the full-time position as **Director of Children's Ministries**. The emphasis of this role is to facilitate in the planning, coordinating, and implementation of the ministries for children nursery through the fifth grade of Shiloh United Methodist Church (focused on the Delhi Campus) to create opportunities for students and servants to disciple and be discipled to transform the world. The Director of Children's Ministries will work in partnership with another Director of Children's Ministries and the Children's Ministry Preschool Director. The Director of Children's Ministries will report directly to the Shiloh UMC Executive Pastor.

**The Mission of Shiloh Church is to make disciples of Jesus Christ for the transformation of the world.**

- **Discipleship**

- To disciple children and empower leaders and servants for the transformation of the world.
- Create and lead systems that facilitate in the planning, coordinating, and implementation of the children's ministries of Shiloh UMC Church to make disciples of Jesus Christ.
- Recruit, equip, empower, and support adult servants for children's ministry.
- Create and lead systems that organize and implement a community outreach strategy for children in the surrounding communities of Shiloh UMC.
- Engage parental support and participation in children's ministries.
- Lead and build a servant team for weekend services that is well equipped to disciple children through large group worship and small group relationships.
- Lead and build a servant team for Wednesday Nights @ Shiloh for children birth through fifth grades.
- Provide appropriate service opportunities for elementary age students.
- Serve within Shiloh Preschool as support staff for eight to ten hours a week.
- Other duties as required.

- **Administration**

- Implement, update and oversee Safe Sanctuary policies as related to children ministries.
- Partner with leaders of Shiloh UMC to create a profitable budget and organized ministry plan that serves the children with a high level of excellence.
- Give oversight and lead the children's ministry team and appropriate interns to develop the necessary culture of excellence for Christ.
- Cultivate and ensure a Christian, caring inclusive and safe environment for those participating and serving in children's ministries.
- Attend staff meetings and staff related events.
- Serve as the director of the Children's Ministry Team and coordinate it's servants and meetings.
- Partner with the Director of Children's Ministries and the Children's Ministry Preschool Director to find ways we can resource each other and promote ministry.
- Support extension ministries such as Christmas Play, Signing for Jesus, and Vacation Bible School.
- Be familiar with the systems and policies of the Shiloh Preschool.
- Partner with organizations that pertain to children such as Scouts and Girls on the Run.

- Oversee childcare for all church-wide events and ministries happening on the Delhi Campus.
- Other duties as required.

## **Requirements**

- **Spiritual**

- Profess Jesus Christ as Lord and Savior.
- Commitment to personal spiritual growth and healthy lifestyle.
- Considers this position a ministry, not just a job.
- Models standards and expectations of staff members within Shiloh United Methodist Church including worship attendance at Shiloh United Methodist church, life group or discipleship participation, lifestyle of tithing and generosity and faithfully seeing out of your call and giftedness.
- A willingness to learn and adhere to the policies, procedures, and theology of the United Methodist Church.

- **Education and Experience**

- High School Diploma
- A minimum of 1-3 years of demonstrated successful experience in ministry leadership and a background in children's development, education, and/or ministry.
- Experience with supervising others and working collaboratively in a team environment.

- **Skills**

- Have a clear understanding and dedication to the Word of God.
- Strong organizational and communication skills. Have a call and desire to disciple others.
- Have a working knowledge of discipleship and the requirements around daily operations.
- Ability to build systems and processes to accomplish stated goals.
- Identify, equip, deploy and support teams of paid staff and unpaid servants.
- Ability to effectively lead and motivate servants and staff members.

**Primary Contacts:** Pastoral and clerical staff, children, families, servants and community leaders.

**Supervision Exercised:** Servant Teams